



Harcourt Lane, Dublin 2

Dún Scéine, Baile Átha Cliath 2

tel: 01 879 8300

fax: 01 879 8333

email: info@nationaltransport.ie

web: www.nationaltransport.ie

Mr Michael Mulhern,
Director of Land Use and Transportation,
South Dublin County Council,
Civic Offices,
Tallaght,
Dublin 24

11th February 2021

Re: Sustainable Transport Measures Grants (STMG) Programme 2021

Dear Michael,

I am pleased to inform you that the National Transport Authority (NTA) is in a position to fund a number of projects within the South Dublin County Council area in the current year. Details of the individual projects to be funded and the 2021 allocation amounts are attached (*Table A: South Dublin County Council 2021 Allocations*).

1. Project Management Processes

As the funding and Approving Authority in relation to these projects, the NTA requires that these projects are delivered in accordance with the newly updated *NTA Project Approval Guidelines* dated December 2020. In addition, the NTA requires Sponsoring Agencies to follow clear processes in relation to cost estimation, forecasting, reporting and cost management. An update to the Authority's current Cost Management Guidelines is due to be published shortly which is designed to assist Sponsoring Agencies with the above and is currently available for use in draft format.

These procedures are intended to assist both the delivery agency and the NTA to secure effective delivery of quality projects to an agreed scope, timeline and budget. It is particularly important in the current economic environment that we ensure, and can demonstrate, that projects are well managed and deliver value for money.

Accordingly, release of funding for a project will be contingent upon that project adhering to the requirements set out in the above guidelines. In particular, please note that expenditure against a project listed in Table A should not be incurred, and will not be recoupable, until the completed application form (or Project Continuation Forms as appropriate) has been received and acknowledged by the NTA.

It is important, therefore, that the relevant personnel in your organisation are aware of the urgent requirement regarding applications, and the compliance requirement to the Project Approval Guidelines, in order to ensure reimbursement of relevant costs.

2. Project Reporting and Expenditure Management: Monthly Report

As set out in the NTA's Project Approval Guidelines, the NTA requires a monthly report to be submitted by your organisation in respect of the funded projects, covering progress, expenditure, timelines, and significant issues. This monthly report is required at least two working days in advance of the scheduled monthly meeting (see below).

Please note that the Monthly Report is the primary communication reference between your agency and the NTA in relation to schemes within the programme. The information within the monthly report will be used to respond to queries at a programme or project level by the NTA.

With the increased number of agencies and projects within the STMG programme nationwide, it is imperative that the monthly report is accurate, timely and sufficient. In circumstances where the monthly report is deficient, the Authority will raise the issue for immediate rectification with senior management in your agency.

3. Monthly Meeting

A monthly meeting will be held with your staff to discuss the monthly report, review progress and to address any issues that have arisen on the NTA funded schemes; dates for these meetings will be agreed with your staff. The meeting will also deal specifically with contractual variations issued, and expenditure claimed in the previous month.

4. Approvals related to Planning Process and Construction

The deliverables required under the Project Approval Guidelines must be submitted to the NTA in advance of approval being sought for any Approval Point as set out in those Guidelines. Those Approval Points include the requirement to obtain NTA agreement prior to initiating any planning consent process in relation to any NTA funded project or changes arising from consultation, and the requirement for prior agreement of the NTA to the commencement of the tendering process and the final construction contract award. In the event of failure to obtain these prior approvals, the NTA may review its agreement to fund the project, up to and including immediate withdrawal of NTA funding support.

5. Exchequer Funding Requirement

Circular 13/2014 "*Management and Accountability for Grants from Exchequer Funds*" from the Department of Public Expenditure and Reform, imposes certain obligations on grantees of exchequer funding. It is a condition of NTA funding that the requirements of Circular No. 13/2014 are fully complied with (The circular is located at <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>).

6. Accessibility

Local Authority are reminded of their requirements under the Disability Act 2005 and the United Nations Convention of Rights of Persons with Disabilities, in undertaking consultation processes associated with all NTA funded projects.

7. Eligibility Guidelines

Funding of these projects is also subject to the NTA's Eligibility Guidelines dated August 2019. A copy of the Guidelines is available on the NTA's website at https://www.nationaltransport.ie/wp-content/uploads/2019/09/Eligible_Expenditure_Guidelines_for_Projects_funded_by_the_NTA_update_2019.pdf

8. Staff Costs

A separate letter will issue from the NTA shortly addressing arrangements for personnel resources assigned to this programme within your local authority.

Please note that only staff (excluding site staff) working exclusively (100%) on NTA funded projects will be eligible for funding.

9. Other Transport Projects – Planning.

As you will be aware, the NTA is responsible for the strategic planning of transport across the region in addition to a considerable number of other transport related functions. To ensure an integrated approach to transport provision, we wish to obtain outline details of any other (non-NTA funded) transport projects, on-going or planned, within your organisation's area on a regular basis. To that end, on a quarterly basis (i.e. at each third monthly meeting) the NTA will include a Planning Item on the agenda, to cover the other on-going transport projects within your organisation's administrative area. We would appreciate your assistance in ensuring that the relevant information is available at those quarterly meetings.

10. Publicity and Dissemination

All publicity, public consultation, press releases and other public dissemination related to these projects need to refer directly to the NTA's funding. The specific prior requirements for signage, logos, etc. should be discussed with the NTA at the monthly meetings, before engaging in publicity.

No press releases should be issued or publicity/commemorative events held in relation to NTA funded schemes without the detail of such press release or publicity/commemorative event being agreed in advance with the NTA.

11. Contacts

The principal contacts in relation to this programme within the NTA are Noel Fennelly (noel.fennelly@nationaltransport.ie), and Michael Aherne, Head of Transport Development (michael.aherne@nationaltransport.ie).

Please contact them in relation to any assistance required or any issues arising.

12. Confirmation

You are requested to complete and return the attached "Grant Allocation Confirmation Form". This confirmation requirement arose from an Audit recommendation and no payment can be made in respect of any project without the return of that completed form.

Yours sincerely,



Hugh Creegan,
Director of Transport Investment

Enc.

Table A – South Dublin County Council

Grant Allocation Confirmation Form

National Transport Authority,
Dún Scéine,
Iveagh Court,
Harcourt Lane,
Dublin 2.

Attention of: Hugh Creegan, Director of Transport Investment

Re: 2021 National Transport Authority Grant Allocations

Dear Sirs,

We acknowledge receipt of the allocation letter dated 11th February 2021 setting out the proposed grant allocation amounts and projects intended to be funded by the National Transport Authority during 2021.

We confirm we are aware of the conditions attaching to these grant allocations and of the obligation to comply with those conditions in order to draw down the proposed grant.

Signed:  _____

Print Name: Mick Mulhern

Position: Director Planning and Transport

Name of Organisation: South Dublin County Council

Date: 11 Feb 2021

Table A: South Dublin County Council

Sustainable Transport Measures Grants: 2021 Allocations		
Project Code:	Project Name	2021 Allocation
<u>South Dublin County Council</u>		
SDCC/12/0004	Dodder Greenway Section 1 - Kiltipper Park (<i>Retention</i>)	€50,000
SDCC/12/0004	Dodder Greenway Section 2 - Dodder Greenway Bridges	€1,500,000
SDCC/12/0020	N81 Jobstown Junction	€3,100,000
SDCC/13/0005	Monastery Road	€500,000
SDCC/18/0003	Wellington Lane	€1,400,000
SDCC/18/0004	Canal loop (<i>Design</i>)	€200,000
SDCC/20/0006	N81 Junctions Strategy	€15,000
SDCC/20/0009	Grange Road (Phase 2)	€3,500,000
<u>New Projects</u>		
SDCC/21/0001	Dodder Greenway Section 3 - Paths and Green Spaces	€3,900,000
SDCC/21/0002	Dodder Greenway Section 4 - Springfield Ave & Dodder Road Lower	€1,400,000
SDCC/21/0003	Dodder Greenway Section 5 - Firhouse Rd, Butterfield Ave	€500,000
SDCC/21/0004	Dodder Greenway Section 6 - Kiltipper & Old Bawn Road	€1,400,000
SDCC/21/0005	Tallaght to Knocklyon (<i>Design</i>) formerly part of SDCC/12/0005	€250,000
SDCC/21/0006	N4 to Ronanstown (<i>Design</i>)	€200,000
SDCC/21/0007	School Streets	€250,000
SDCC/21/0008	District Centre Enhancement Programme (Castletymon)	€50,000
SDCC/21/0009	D12 Bike Bus Route - Light Segregation Scheme	€300,000
SDCC/21/0010	Templeville Road - Light Segregation Scheme	€600,000
SDCC/21/0011	Castletymon Rd - Light Segregation Scheme	€500,000
SDCC/21/0012	Fortunestown Lane - Light Segregation Scheme	€50,000

Sustainable Transport Measures Grants: 2021 Allocations		
Project Code:	Project Name	2021 Allocation
<u>South Dublin County Council</u>		
SDCC/21/0013	Cycle Parking	€200,000
SDCC/21/0014	Permeability Schemes (Balgaddy / Esker)	€100,000
SDCC/21/0015	Cycle South Dublin Website and Promotion	€40,000
SDCC/21/0016	Asset Renewal (Pedestrian and Cycle Facilities)	€600,000
SDCC/21/0017	Safe to Schools Programme - Support Infrastructure	€100,000
Total:		<u>€20,705,000</u>