## **COMHAIRLE CONTAE ÁTHA CLIATH THEAS****SOUTH DUBLIN COUNTY COUNCIL**

Minutes of South Dublin County Council January 2020 Organisation Procedure and Finance Committee Meeting held on Thursday 23 January 2020

**PRESENT**

|  |  |  |
| --- | --- | --- |
| **Councillors** |  | **Councillors** |
| Bailey, C. |  | Kinsella-Colman. L. |
| Casserly, V. |  | McMahon, R. |
| Duff, M. |  | McManus, D. |
| Edge, A. |  | Ó Broin, E |
| Egan, K. |  | O’Connell, G. |
| Gilligan, T. |  | O’Connor, C. |
| Gogarty, P. |  | O’Donovan, D. |
| Hayes, A. |  | O’Toole, L. |
| Holohan, P. |  | Richardson, D. |
| Johansson, M. |  | Seery-Kearney, M. |
| Kavanagh, P. |  | Sinclair, L. |
| Kearns, P. |  | Timmons, F. |
| King, C. |  |  |

### **OFFICIALS PRESENT**

|  |  |
| --- | --- |
| Directors/ Heads of FunctionHead of Finance | L. Maxwell.R. FitzGerald. |
| Senior Executive Officer | C. Hurson.  |
| Administrative Officers | M. Reilly.  |
| Staff OfficerClerical OfficerIT. SupportSord | L. Abbey.D. Murphy.R. Murray.A. O’Brien. |

The Mayor, Councillor V. Casserly, presided

Apologies were received from Councillors W. Carey, Y. Collins, T. Costello, F. Duffy, L. Dunne, S. Fay, E. Higgins, B. Lawlor, K. Mahon, S. Moynihan, E. Murphy, E. O’Brien, B. Pereppadan, W. Priestley, J. Tuffy.

### **H1/0120 CONFIRMATION AND RE-AFFIRMATION OF MINUTES**

Minutes of Meeting of Organisation and Procedure and Finance Committee – 21st November 2019 were **APPROVED** as a true record and signed on the proposition of Councillor V. Casserly and seconded by Councillor F. Timmons.

[Minutes of Meeting of Organisation and Procedure and Finance Committee 21st November 2019](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65487)

### **H2/0120 FINANCE REPORTS**

The following reports by the Chief Executive which had been circulated, were presented by Mr. R. FitzGerald, Head of Finance and were **CONSIDERED:**

**Billing and Collection Statement**

**Use of overdraft facility**

Department approved overdraft facility = €25,000,000

No of days in Overdraft from 1st January to 13th December 2019 = 1

**Prompt Payment Report**

**Quarterly Period Covered: 1st October to 31st December 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **Details** | **Number** | **Value (€)** | **Percentage (%) of total number of payments made** |
| **Total invoices paid in Quarter**  | **5508** | **€23,892,736.23**  | **100%** |
| **Payments made within 15 days** | 4948 | €19,883,390.94  | 89.83% |
| **Payments made within 16 days to 30 days** | 542 | €3,791,729.43  | 9.84% |
| **Payments made in excess of 30 days that were subject to LPI and compensation costs** | 6 | €2,852.79  | 0.11% |
| **Payments made in excess of 30 days that were not subject to LPI and compensation costs** | 12 | €214,763.07  | 0.22% |
| **Amount of Late Payment Interest (LPI) paid in Quarter** | N/A | €81.61  | N/A |
| **Amount in compensation costs paid in Quarter** | N/A | €270.00  | N/A |

The Reports were **NOTED.**

### **H3/0120 DRAFT CALENDAR OF MEETING DATES**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and was **CONSIDERED:**

 **Draft Calendar of Meeting Dates**

**February 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 3rd Feb | **CPG Meeting** | 12:00pm |  |
| Tue. | 4th Feb | **~~Environment, Water, Climate Change & Biodiversity SPC~~****(Moved to 25th February)** | 5.30pm - 7.00pm | 24/1/2020 |
| Wed. | 5th Feb | **~~Arts, Culture, Gaeilge, Heritage & Libraries SPC~~****(Moved to 19th February)** | 5.30pm - 7.00pm | 17/1/2020 |
| Thur. | 6th Feb |  |  |  |
| Fri. | 7th Feb |  |  |  |
|  |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 10th Feb | **~~Council Meeting~~****(Moved to 11th February)** | 3:30pm – 7:00pm | 27/1/2020 |
| Tue. | 11th Feb | **Council Meeting****~~Rathfarnham – Templeogue – Firhouse - Bohernabreena Area Committee~~** **(Moved to 12th February)** | 3.30pm – 7.00pm3:00pm – 6:00pm | 28/1/2020 |
| Wed. | 12th Feb | **Rathfarnham – Templeogue – Firhouse - Bohernabreena Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management***Economic Enterprise & Tourism Development SPC** | 3.00pm – 6.00pm6.00pm - 7.30pm | 28/01/202013/1/2020 |
| Thur. | 13th Feb | **Housing SPC**  | 5.30pm - 7.00pm | 14/1/2020 |
| Fri | 14th Feb |  |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 17th Feb |  |  |  |
| Tue. | 18th Feb | **Social, Community & Equality SPC**  | 6.00pm - 7.30pm | 17/1/2020 |
| Wed. | 19th Feb | **Clondalkin Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management***Arts, Culture, Gaeilge, Heritage & Libraries SPC** | 3.00pm - 6.00pm6.-0pm – 7.30pm | 5/2/202017/01/2020 |
| Thur. | 20th Feb | **~~Land Use, Planning & Transportation SPC~~****(Moved To 27th February)** | 5.30pm - 7.00pm | 28/1/2020 |
| Fri | 21st Feb |  |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 24th Feb | **Tallaght Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3.00pm - 6.00pm | 10/2/2020 |
| Tue. | 25th Feb | **Lucan-Palmerstown-Fonthill Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management***Environment, Water, Climate Change & Biodiversity SPC** | 3.00pm - 6.00pm6.00pm – 7.30pm | 11/2/202024/01/2020 |
| Wed. | 26th Feb | **Deputations** | 2:00pm – 5:00pm |  |
| Thur. | 27th Feb | **Land Use, Planning & Transportation SPC** | 5.30pm - 7.00pm | 28/1/2020 |
| Fri | 28th Feb |  |  |  |

**Draft Calendar of Meeting Dates**

**March 2020**

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| --- | --- | --- | --- |
| **DATE** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 2nd Mar | **CPG Meeting** | 12:00pm |  |
| Tue. | 3rd Mar |  |  |  |
| Wed. | 4th Mar |  |  |  |
| Thur. | 5th Mar |  |  |  |
| Fri. | 6th Mar |  |  |  |
|  |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 9th Mar | **Council Meeting** | 3:30pm – 7:00pm | 24/2/2020 |
| Tue. | 10th Mar | **Rathfarnham – Templeogue – Firhouse - Bohernabreena Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3:00pm – 6:00pm | 25/2/2020 |
| Wed. | 11th Mar |  |  |  |
| Thur. | 12th Mar |  |  |  |
| Fri | 13th Mar |  |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 16th Mar |  |  |  |
| Tue. | 17th Mar | **St. Patrick’s Day** |  |  |
| Wed. | 18th Mar | **Clondalkin Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3.00pm - 6.00pm | 3/3/2020 |
| Thur. | 19th Mar | **Traffic Management Meeting****(Rathfarnham – Templeogue – Firhouse - Bohernabreena)****Traffic Management Meeting****(Clondalkin)****OP&F Meeting** | 2:00pm – 2:45pm2:45pm – 3:30pm3:30pm – 6:00pm | 4/3/2020 |
| Fri | 20th Mar |  |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 23rd Mar | **Traffic Management Meeting**(Tallaght)**Tallaght Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 2:15pm – 3:003.00pm - 6.00pm | 6/3/2020 |
| Tue. | 24th Mar | **Traffic Management Meeting**(Lucan-Palmerstown-Fonthill)**Lucan-Palmerstown-Fonthill Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 2:15pm3.00pm - 6.00pm | 9/3/2020 |
| Wed. | 25th Mar | **Deputations** | 2:00pm – 5:00pm |  |
| Thur. | 26th Mar |  |  |  |
| Fri | 27th Mar |  |  |  |

**April 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. |  |  |  |  |
| Tue. |  |  |  |  |
| Wed. | 1st April |  |  |  |
| Thur. | 2nd April |  |  |  |
| Fri. | 3rd April |  |  |  |
|  |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 6th April | **CPG Meeting** | 12:00pm |  |
| Tue. | 7th April |  |  |  |
| Wed. | 8th April |  |  |  |
| Thur. | 9th April |  |  |  |
| Fri | 10th April | **Good Friday** |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 13th April | **Bank Holiday** |  |  |
| Tue. | 14th April | **Council Meeting** | 3:30pm – 7:00pm | 27/3/2020 |
| Wed. | 15th April | **Rathfarnham – Templeogue – Firhouse - Bohernabreena Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development,***Clondalkin Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3:00pm – 6:00pm3:00pm – 6:00pm | 30/3/202030/3/2020 |
| Thur. | 16th April |  |  |  |
| Fri | 17th April |  |  |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 20th April |  |  |  |
| Tue. | 21st April |  |  |  |
| Wed. | 22nd April |  |  |  |
| Thur. | 23rd April |  |  |  |
| Fri | 24th April | **JPC** | 2:00pm |  |

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| --- | --- | --- | --- |
| **Date** | **MEETING / FUNCTION** | **TIME** | **CLOSING DATE FOR RECEIPT OF BUSINESS** |
| Mon. | 27th April | **Tallaght Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3:00pm – 6:00pm | 9/4/2020 |
| Tue. | 28th April | **Lucan-Palmerstown-Fonthill Area Committee***Public realm, Environment, Water & Drainage, Community, Housing, Transportation, \*Planning Libraries & Arts, Economic Development, Corporate Support, Performance & change Management* | 3.00pm - 6.00pm | 14/4/2020 |
| Wed. | 29th April | **Deputations** | 2:00pm – 5:00pm |  |
| Thur. | 30th April |  |  |  |
|  |  |  |  |  |

***Please note that the April Council meeting has been moved to Tuesday 14th April due to the Bank Holiday.***

The draft Calendar was **APPROVED** on the proposition of Councillor V. Casserly and seconded by Councillor F. Timmons.

### **H4/0120 REPORT ON CONFERENCES AND TRAINING**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and was **CONSIDERED:**

**REPLY:**

“[**Section 142 (5) of Local Government Act 2001**](http://www.irishstatutebook.ie/zza37y2001s142.html) provides for the authorization of Members’ attendance at conferences both home and abroad.

Listed below are conferences which have been notified to South Dublin County Council and whose appropriateness has been vetted by the members’ working group in accordance with Circ. Letter 02/10.

 **Conferences & Training Notified**

|  |  |  |  |
| --- | --- | --- | --- |
| Planning for Growth | Irish Planning Institute | Red Cow Moran Hotel Dublin  | 28/1/2020 |

**Conferences & Training Attended Since September**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| AILG Module 5 | AILG | Hodson Bay Hotel, Athlone | 21/11/2019 | Cllr. Brian LawlorCllr. David McManusCllr. Guss O'Connell Cllr. Kenneth EganCllr. Baby Pereppadan |
| First-Time Home Buyer Incentives | Celtic Conferences | Four Seasons Hotel - Co. Louth | 13/12/2019 – 15/12/2019 | Cllr. David McManus |

As authorisation under this section is a reserved function Members are required to pass the following resolution:

“In accordance with Section 142 (5) of the Local Government Act, 2001 attendance by Members at the Conferences / Seminars outlined in the report is hereby authorized.”

A discussion followed with a contribution from Councillor E Ó Broin.

The Report was **APPROVED** on the proposition ofCouncillor V. Casserly seconded by Councillor P. Kavanagh.

### **H5/0120 MEMBER'S REPS REPORT**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and was **CONSIDERED:**

[H5 Members Rep Report](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65507)

A discussion followed with contributions from Councillors L. O’Toole, F. Timmons, P. Kavanagh, P. Kearns,

Ms. L. Maxwell, Director of Corporate Performance and Change Management responded to the Members queries.

The Report was **NOTED.**

### **H6/0120 FILLING OF VACANCY ON THE AUDIT COMMITTEE FOLLOWING THE RESIGNATION OF COUNCILLOR F. DUFFY**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and was **CONSIDERED:**

**REPLY:**

A vacancy exists on the Audit Committee following Councillor F. Duffy's resignation and it is a matter for the Council to nominate a replacement to fill the vacancy.

Please be aware that per [S.I. No. 244/2014](http://www.irishstatutebook.ie/eli/2014/si/244/made/en/pdf) - Local Government (Audit Committee) Regulations 2014, paragraph 4:

A person is disqualified from membership of an audit committee if he or she —

* (i) is an employee of a local authority
* (ii) was an employee of a local authority during the three years preceding the date of the establishment of the audit committee
* (iii) is a member of the Oireachtas
* (iv) is a member of the European Parliament
* (v) is a member of a regional assembly

This is now before the Organisation, Procedure and Finance Committee for consideration

[H6 (b) Resignation Letter from Councillor Francis Duffy](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65465)

It was proposed by Councillor M. Duff and seconded by Councillor F. Timmons and **AGREED** that Councillor G. O’Connell be appointed to the Audit Committee.

### **H7/0120 PROPOSED SPECIAL INTER LOCAL AUTHORITY COMMITTEE ON FIRE/AMBULANCE SERVICES AND EMERGENCY MANAGEMENT**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and the following nominations were received and were **CONSIDERED:**

**REPLY:**

In May 2016 a Special Committee on Fire/Ambulance Services and Emergency Management was established. The work of this Committee ceased on the expiry of the previous Council and the Local Elections in May 2019.

Dublin City Council proposed that a Special Committee on Fire/Ambulance Services and Emergency Management be re-established at their December 2019 Council meeting.

The special Committee on Fire/Ambulance Services and Emergency Management will concentrate on the following strategic matters:

* Assisting the four Dublin local authorities in the formulation, development and review of policy on Emergency Services and Emergency Management.
* Taking a strategic overview of the relevant policy areas in the wider context of the Dublin region.
* The preparation of the Fire and Emergency Operations Plan under Section 26 of the Fire Services Act, 1981.
* The achievement of greater integration and co-ordination between the Dublin Fire Brigade Services and the National Ambulance Services.
* Considering the recommendations from the Health Information and Quality Agency (HIQA) reports in December 2014 and March 2017.
* Consider the progress of various proposed reform programmes in this area.

The Inter Local Authority Committee on Fire/Ambulance Services and Emergency Management will consist of 10 Councillor Members from of Dublin City, 4 Councillor Members from South Dublin County and Fingal County Council and 3 Councillor Members from Dun Laoghaire-Rathdown County Councils. Membership reflects the respective local authority shares of the total Dublin Fire Brigade annual budget.

South Dublin County Council are now seeking 4 South Dublin Councillor nominees in total for the Fire/Ambulance Services and Emergency Management Committee.

[H7 (b) Special Inter Local Authority Committee on Fire-Ambulance Services Revised Version](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65139)

It was proposed by Councillor V. Casserly and seconded by Councillor R. McMahon and **AGREED** that Councillor M. Seery-Kearney be appointed to the Fire/Ambulance Services and Emergency Management Committee.

It was proposed by Councillor M. Duff and seconded by Councillor R. McMahon and **AGREED** that Councillor A. Edge be appointed to the Fire/Ambulance Services and Emergency Management Committee.

It was proposed by Councillor F. Timmons and seconded by Councillor V. Casserly and **AGREED** that Councillor L. O’Toole be appointed to the Fire/Ambulance Services and Emergency Management Committee.

It was proposed by Councillor P. Kavanagh and seconded by Councillor F. Timmons and **AGREED** that Councillor L. Sinclair be appointed to the Fire/Ambulance Services and Emergency Management Committee.

### **H8/0120 ESTABLISHMENT OF INFRASTRUCTURE NAMING COMMITTEE**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and the following nominations were received and were **CONSIDERED:**

**REPLY:**

The purpose of Infrastructure Naming Committee is to honour individuals and groups for contributions and achievements that deserve recognition

The Infrastructure Naming Committee will consist **7** Councillor Members - **6** Councillor Members with the Mayor as ex officio.

South Dublin County Council are now seeking **6** nominees. This is now before the Organisation, Procedure and Finance Committee for consideration.

[H8 (b) Policy on Infrastructure Naming, Provision Of Memorials Plaques](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65497)

It was proposed by Councillor L. Sinclair and seconded by Councillor V. Casserly and **AGREED** that Councillor P. Kavanagh be appointed to the Infrastructure Naming Committee.

It was proposed by Councillor G. O’Connell and seconded by Councillor V. Casserly and **AGREED** that Councillor F. Timmons be appointed to the Infrastructure Naming Committee.

It was proposed by Councillor A. Edge and seconded by Councillor P. Kavanagh and **AGREED** that Councillor M. Duff be appointed to the Infrastructure Naming Committee.

It was proposed by Councillor C. King and seconded by Councillor P. Kavanagh and **AGREED** that Councillor L. Dunne be appointed to the Infrastructure Naming Committee.

It was proposed by Councillor M. Duff and seconded by Councillor P. Kavanagh and **AGREED** that Councillor P. Kearns be appointed to the Infrastructure Naming Committee.

It was proposed by Councillor V. Casserly and seconded by Councillor K. Egan and **AGREED** that Councillor M. Seery-Kearney be appointed to the Infrastructure Naming Committee.

### **H9/0120 DEADLINE FOR REPORTING OF POLITICAL DONATIONS**

The following reports by the Chief Executive, which had been circulated, were presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and were **CONSIDERED:**

[(i) Circular F.01-20 - Political Donations](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65419)
[(ii) Circular F.10-13 - Political Donations](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65418)
[(iii) Elected Member Guidelines - Circular F10-13](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65423)

A discussion followed with contributions from Councillors D. McManus, E Ó Broin, C. King and P. Kavanagh.

Ms. L. Maxwell, Director of Corporate Performance and Change Management responded to the Members queries.

 The reports were **NOTED.**

### **H10/0120 OVERVIEW OF APPROPRIATE MOTIONS UNDER STANDING ORDERS**

The following report by the Chief Executive, which had been circulated, was presented by Ms. M. Reilly, Meetings Administrator from Corporate Performance and Change Management, and were **CONSIDERED:**

[H10 Standing Orders](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65582)

A discussion followed with contributions from Councillors P. Kearns, M. Johansson, L. O’Toole, C. King, E Ó Broin, A. Hayes, F. Timmons, A. Edge, G. O’Connell and V. Casserly

Ms. L. Maxwell, Director of Corporate Performance and Change Management and Ms. M. Reilly, Meetings Administrator responded to the Members queries.

 The report was **NOTED.**

### **H11/0120 WEBCASTING UPDATE**

The following report by the Chief Executive, which had been circulated, was presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and were **CONSIDERED:**

A site survey of the chamber has been conducted by Public-i, the company who will install the webcasting, a proposal and costing will be submitted shortly.  The proposal will include replacement of all existing equipment in the chamber including a new microphone system which allows for electronic voting, screens etc.  Meetings will be streamed in high definition and will work on all mobile devices.

Public-I have estimated that the installation time at three weeks, the summer break would be the most suitable period to carry out this work. The contract process will also take a number of weeks. There are operational matters to be considered in relation to staffing of the system and training for both Members and staff.

Procedural matters will also need consideration – such as review of Standing Orders and development of a Webcasting Protocol, a meeting will be convened with the Group Leaders, Councillors B. Lawlor, E. O’Brien, F. Duffy, C. King, K. Mahon, M. Duff, P. Kearns and C. Bailey, to commence this work, draft documents will be brought to the OP&F for approval.

A discussion followed with contributions from Councillors P Kearns, C. Bailey, P. Kavanagh, G. O’Connell, R. McMahon,

Ms. L. Maxwell, Director of Corporate Performance and Change Management and Ms. C. Hurson, Senior Executive Officer, responded to the Members queries.

 The report was **NOTED.**

### **H12/0120 MEMBERS REPS/S40 POLICY & DATA PROTECTION**

The following reports by the Chief Executive, which had been circulated, were presented by Ms. L. Maxwell, Director of Corporate Performance and Change Management, and were **CONSIDERED:**

[S140 Data Protection policy](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65590)
[S40 Data Protection policy report](http://membersnet.sdublincoco.ie/Meetings/ViewDocument/65607)

A discussion followed with contributions from Councillors C. King, C. Bailey, M. Seery-Kearney, P. Gogarty, L. O’Toole, V. Casserly, P. Kavanagh, M. Johansson, E Ó Broin,

Ms. L. Maxwell, Director of Corporate Performance and Change Management responded to the Members queries.

 The reports were **NOTED.**

The Mayor, Councillor V. Casserly wished all candidates running in the forthcoming General Election good luck.

Meeting Finished @ 16:55

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_