SOUTH DUBLIN COUNTY COUNCIL



MEETING OF SOUTH DUBLIN COUNTY COUNCIL

**MINUTES OF LAND USE, PLANNING AND TRANSPORTATION
STRATEGIC POLICY COMMITTEE**

**HELD ON MONDAY 18th November, 2019**

**PRESENT:**

|  |  |  |
| --- | --- | --- |
| **Members** | **Council Officials** |  |
|  |  |  |
| Cllr Noel Francis Duffy (Chair) | Mick Mulhern | Director of Services |
| Cllr. Paul Gogarty | Lorna Maxwell | Director of Services |
| Cllr. William Carey | Mary Maguire | Senior Executive Officer |
| Cllr. David McManus | Jason Frehill | Senior Planner |
| Cllr Eoin O Broin  | William Purcell | Senior Engineer |
| Cllr Shane Moyniham |  Anne Hyland | Senior Ex. Planner |
|  | Sheila Kelly | Administrative Officer |
|  | Sean O’Hara | Administrative Officer |
|  | Maeve Cantwell | Executive Engineer |
| **Non Elected Members** |  |  |

**An Cathaoirleach, Councillor Noel Francis Duffy presided.**

### **H-1(1) Item ID:63723- Confirmation and re-affirmation of Minutes of Meeting of 14th March, 2019**

[Mins of March 2019.docx](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CMins%20of%20March%202019.docx)

Minutes of Land Use Planning & Transportation SPC 14th March, were **NOTED** as a true recollection of proceedings of the meeting.

### **H-1(2) Item ID:64121 Introduction and Role of SPC**

Ms Lorna Maxwell Director of Services, Mr Mick Mulhern, Director of Services and Ms Mary Maguire, Senior Executive Officer outlined the role of the Strategic Policy Committee (SPC) and responded to queries raised.

It was noted that it is the task of SPCs, as committees of the Council, to advise and assist the Council in the formulation, development and review of policy. As such SPCs are strategic in nature and they have no remit in relation to routine operational matters regarding the delivery of services.

The SPC is assisted in matters with input and expertise from external members who must be independent of any vested interests

Meetings are normally held at least four times yearly.

 **H-1(3) Item ID 64161 Lobbying Act Requirements**

 [Regulation of Lobbying.pdf](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CRegulation%20of%20Lobbying.pdf)

Ms/ Lorna Maxwell, Director of Services presented the report as previously circulated. Ms Maxwell outlined the “Three Step Test” – for a communication to be considered a “relevant communication” it must meet the following:

1. The communication is made by a person or organisation within the scope of the Act:
2. The communication concerns a “relevant matter”, and
3. The communication is directed at a person who is a Designated Public Official (DPO)

Ms. Maxwell also outlined provision of exception under the Transparency Code specific to SPCs, whereby communication between SPC members about the work of the committee would be exempt where the committee complies with the Transparency Code.

The report was **NOTED.**

### **H-1 (4) ID:64122 Consultation on Corporate Plan 2020 – 2025**

[Corporate Plan consultation.pptx](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CCorporate%20Plan%20consultation.pptx)

Lorna Maxwell, DOS presented a PowerPoint report on the review of the current Corporate Plan and the development of a new plan to comply with provisions of the Local Government Act. She outlined the achievements of the objectives of the last plan 2015-2019 including infrastructure delivered, and explained what has changed to inform the development of the 2020 plan including various pieces of legislation that have changed the way the Local Authority works, Governance requirements, financial oversight, procurement rules etc.

The Council uses the most recent Census (2016) for analysis. The population has increased by 5% and the Council needs to provide more services for our young citizens as well as to accommodate the needs of all our population.

Cyber security is a big issue facing companies now and a lot of work undertaken to protect our systems. The Council uses Social Media to get the message across to the public and is currently developing a strategy to develop this further.

Ms Maxwell outlined the statutory public consultation period within which submissions and observations may be made, closing date **Friday 22nd November, 2019**  and the availability of an online survey

The report was **NOTED.**

### **H-1 (5) Item ID:64123 Review of Parking Bye-Laws – Issues Paper**

[Parking ByeLaws Issues Paper.docx](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CParking%20ByeLaws%20Issues%20Paper.docx)

Ms. Sheila Kelly, Administrative Officer, LUPT gave a quick outline of the review process. The Bye Laws are now 9 years old and require to be updated to consider new pay and display zones, pricing, tariffs, and permits.

The steps in the process would be as follows:

SPC meeting to discuss the issues paper: - 18th November 2019

Proposed Public Consultation Period: 6th January 2020 – 6th March 2020

Review of information from public consult – 9th March 2020 – 23rd March 2020

Report brought to Council meeting: - April Council Meeting

Ms. Maeve Cantwell, Executive Engineer presented the issues paper to the members.

She outlined the main areas where changes will require to be addressed including: -

1. Electric Vehicle Charging points
2. Car Clubs
3. Grace periods
4. Pricing
5. Tariffs
6. New Park and Ride Pilot Scheme
7. Streamlining the Hours of Application
8. Enforcement of the Road Traffic Acts

Officers discussed each of the key issues listed above (1 to 8). Further detail on each of the 8 issues are set out the Parking Bye Laws issue paper that is appended to these minutes. The following issues were those of particular note:

* it is proposed to include an additional permit to the list of existing permits i.e. Residents Carer’s permit.
* There is currently a ‘Pilot Grace Period’ in operation across the County, whereby people are gifted 30 minutes free parking. This has resulted in a significant income lose for the Council year on year. A key reason for this is that people are openly abusing the free 30 minute period. Options for amending this Grace Period were discussed including the preferred approach of having a 15 minutes grace period (as operated in neighbouring Local Authorities) before payment of parking and a further 15minute at the end of the hour of paid parking would be a better option. There is currently a range of car parking prices in operation across the Council area and the charging has now been reviewed in 9 years. It is proposed to standardise the pricing to a standard rate of €1.50 an hour in all parking zones.

Ms. Cantwell, Mr. O’Hara, Ms. Maguire and Mr. Mulhern, responded to queries raised by the Committee members.

The report was **NOTED** and it was agreed to advance to public consultation phase as outlined above.

**H-1(6) Item ID: 64124 Proposed Draft Tallaght Town Centre Local Area Plan – Outcome of Public Consultation**

[**Tallaght LAP.pptx**](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CTallaght%20LAP.pptx)

[**Tallaght LAP - Variation Nos. 4 & 5.pptx**](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5CTallaght%20LAP%20-%20Variation%20Nos.%204%20%26%205.pptx)

Mr Jason Frehill Senior Planner and Ms Anne Hyland Senior Executive delivered a presentation with the focus on the following:

* Statutory Plan Making Process, including timeframes and the role of the Elected Members
* Public Consultation process including communications mechanisms used
* Main category of issues raised in 49 submissions received including
	+ Neighbourhoods, (The Centre/ Cookstown/ The Village)
	+ Housing Mix including viability / deliverability / consistency with national guidelines / suitable tenure mix - family homes and level of BtR
	+ Access and movement including transport interchange / N81
	+ Community Facilities
	+ Height and built form including capacity for taller buildings/ national guidelines
	+ Implementation and sequencing
	+ Public Realm and open spaces including feature attractions / flexibility in provision
	+ Employment / relocations
	+ Climate change
	+ Other

Mr Frehill, Ms Hyland and Mr Mulhern responded to queries raised by the committee members in the above matters.

**H-1(7) Item ID: 64125 Programme of Works 2020 and future meeting dates**

[2020 Programme and dates.docx](file:///%5C%5Csdcc-file3%5CRoads%5CRdsad%5CMeetings%5C1%20SPC%27s%5CLANDUSE%20PLANNING%20%26%20TRANSPORTATION%20SPC%5CSPC%202019-2024%5CNovember%202019%5CItems%5C2020%20Programme%20and%20dates.docx)

Ms Mary Maguire Senior Executive Officer advised that traditionally the LUPT SPC meetings were held on the last Thursday of each relevant month i.e. February, May, September and November, and it was intended with the members’ agreement to revert to this scheduling.

Accordingly, it was agreed to recommend to the OP&F the following dates for 2020 SPC meetings:

* Thursday 27th February 2020
* Thursday 28th May 2020
* Thursday24th September 2020
* Thursday 26th November 2020

It was agreed where / if necessary that additional meetings may be scheduled in order to adequately manage the work programme. It was also agreed to circulate issue papers / reports 5 working days in advance of meetings in order to expedite consideration of items at the SPC meetings.

Cllr Ó Broin, supported by Cllr Gogarty, queried if Dublin Cycling Campaign could be included in membership of a subcommittee of LUPT. It was agreed in the context of the LUPT 2020 Work Programme, that the need for subcommittees be examined before any specific subcommittee would be formed, or Terms of Reference agreed.

The meeting noted the following list of items for consideration at these meetings. (The list is not exhaustive). In the context of noting the work programme some associated queries were raised

* Review of Parking Bye Laws
* Review of Development Contribution Scheme
* Biodiversity Action Plan
	+ need for strategic land use and to carefully balance of need to provide essential infrastructure e.g. housing versus protecting existing biodiversity
* Heritage Plan
* County Development Plan issues papers
* County Signage Strategy
* County Mobility / Sustainable Transport Plan
	+ Cycle Officer – SDCC employs Road Safety Officer with associated responsibilities
	+ Pedestrianisation
	+ Possible NTA attendance at meetings on request from SPC
* Naas Road Planning Framework
* Taxi Rank Bye Laws

The meeting concluded at 7.45p.m.

SIGNED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_