

Chief Executive's Office

8<sup>th</sup> February 2017

To / Mayor and each Member

**Re: Participatory Budgeting Initiative**

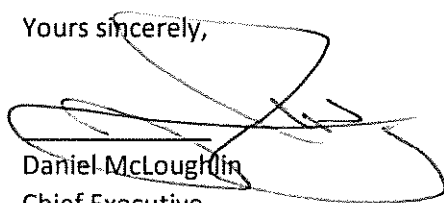
Dear Member,

Following on from the adoption of this initiative as part of the 2017 Budget, the Steering Group of members and staff had its inaugural meeting on 31<sup>st</sup> January. The following matters were determined:

- The attached Framework and Timetable was adopted.
- The launch will take place in the Clarion Hotel Liffey Valley at 7pm on 28<sup>th</sup> February.
- An extensive PR and media campaign will be designed to run throughout the month of March.
- Three open public workshops in Griffeen, Adamstown and Palmerstown will be facilitated during the month of March.
- These workshops will be supplemented with special interest focus group meetings, with groups to be decided e.g. youth elderly, etc.
- It is to be a two stage process:
  - Stage 1 will involve ideas generation and the making of submissions.
  - Stage 2 will allow those within the Lucan area to vote on the selected ideas.
- An I.C.T. Portal to facilitate consultation, submissions and voting has been identified.
- The IPA (Institute of Public Administration) has been commissioned to publish a research paper on the entire process.
- A brief video of the process is to be commissioned to facilitate ongoing rollout of the initiative.
- The working title of the project will be "Your Community, You Decide" or a derivative thereof to be finalised in the coming weeks.

The next meeting of the group is to be held on the 16<sup>th</sup> February.

Yours sincerely,



Daniel McLoughlin  
Chief Executive